

## **Cosumnes Groundwater Authority Tasks and Agreement Options**

Developed collaboratively between Austin Miller and Stephen Julian  
9-20-21

### **Austin Miller/Sloughhouse Resource Conservation District**

Task 1: Serve as Cosumnes Groundwater Authority Administrator

- a. Assist the Board of Directors in carrying out their policies and procedures.
- b. Serve as the Board Clerk.

Task 2: SGMA Activities

- a. Serve as the Cosumnes Subbasin Groundwater Sustainability Plan's Plan Manager and be responsible for the implementation of said Plan.
- b. Contract with consultants for SGMA related activities including, but not limited to, preparation of an Annual Report to DWR, gathering data from the Cosumnes Subbasin Monitoring Network for Water Year 2022, and maintenance of a Data Management System.

Task 3: Outreach and Engagement

- a. Serve as the Cosumnes Subbasin Public Information Officer and respond to all questions/requests from the public, media, and other stakeholders.
- b. Coordinate the creation and implementation of a Cosumnes Subbasin Citizen Advisory Committee.

Task 4: Contract and Fiscal Management

- a. Serve as the Cosumnes Groundwater Authority Treasurer.
- b. Assist with identifying and pursuing funding opportunities.
- c. Provide oversight of Cosumnes Groundwater Authority contracts.

Task 5: Miscellaneous

- a. Work with the Board of Directors to identify staffing needs and recruit staff as needed.
- b. Work collaboratively with the Cosumnes Subbasin Watershed Coordinator to ensure adequate staffing is provided to all tasks.
- c. Other tasks and responsibilities identified by the Board of Directors and agreed to by Sloughhouse RCD.

### **Stephen Julian/Southeast Sacramento County Agricultural Water Authority**

Task 1: Serve as Cosumnes Subbasin Watershed Coordinator

- a. Complete duties as outlined in the Department of Conservation Watershed Coordinator Grant (Appendix A)

Task 2: SGMA Activities

- a. Serve as the Cosumnes Subbasin Watershed Coordinator and assist with plan implementation
- b. Coordinate activities/responsibilities associated with Project and Management Actions, Monitoring and Data Management Systems, and reporting

Task 4: Outreach and Engagement

- a. Assist the PIO with responding to all questions/request from the public, media, other stakeholders

Task 5: Contract and Fiscal Management

- a. Assist Treasurer as needed

- b. Identify and pursue funding opportunities

Task 6: Miscellaneous

- a. Assist in developing a Staffing Plan for Board Consideration
- b. Work collaboratively with the Plan Manager to ensure adequate staffing is provided to all tasks
- c. Other tasks and responsibilities identified by the Board of Directors and agreed to by SSCAWA

**Suggested Agreement**

1. The CGA JPA enters into agreements with SRCD and SSCAWA for completion of the above listed tasks.

**Funding Options**

Suggested breakdown of expenses under “Personnel Services”

1. ~60% of Personnel Services budget to SRCD for completion of the tasks listed above.
2. ~40% of Personnel Services budget to SSCAWA for completion of the tasks listed above.
3. Specific financial details would be sorted out between the SSCAWA, SRCD, and JPA Boards.

**Next Steps**

- Develop justification and formal recommendation to committee.
  - Present tasks and responsibilities to Long-Term Gov Committee. Looking for Committee approval on Tasks on September 23, 2021 meeting.
  - Present agreements to SSCAWA Board on October 12, 2021.
  - Present agreements to SRCD Board on October 13, 2021.
  - Working Group approval on Agreements, as part of the JPA package, at October 20, 2021 Working Group Meeting (note: agreement will need to ultimately be approved by the JPA Board, not the Working Group).
  - JPA, SRCD, and SSCAWA Boards consider agreements in November.